



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 28, 2011

TO: Mayor and Councilmembers

FROM: Information Systems Division, Administrative Services Department

SUBJECT: Maintenance And Support For ADMINS, Inc., Software

RECOMMENDATION: That Council:

- A. Authorize the City's General Services Manager to issue a \$30,000 purchase order to ADMINS, Inc., to renew the maintenance and support of the ADMINS programming software; and
- B. Authorize the General Services Manager to renew the purchase order for up to an additional four years, at an annual fee increase of not more than 5% per year.

DISCUSSION:

The City's in-house developed Financial Management System (FMS) was written using the ADMINS programming software. All FMS data entry forms, transaction processes, and reports are written using ADMINS computer instruction codes. ADMINS, Inc., is the proprietary owner of the ADMINS programming software and the sole provider of its upgrades, maintenance, and technical support.

In calendar year 2010, the FMS' aging computer was replaced with a current technology system projected to last until the FMS is replaced with a new commercial Windows based application. This new system requires a new version of ADMINS and annual maintenance and technical support.

Staff recommends that Council approve the annual ADMINS maintenance and technical support cost.

BUDGET/FINANCIAL INFORMATION:

Funding for this expenditure is included in Fiscal Year 2012 budget.

PREPARED BY: Rob Badger, Information Systems Supervisor

SUBMITTED BY: Marcelo López, Assistant City Administrator/Administrative Services
Director

APPROVED BY: City Administrator's Office